

St. Catherine Laboure Catholic Church Parish Council Meeting

March 22, 2010

Parish Council Monthly Meeting Called to order by Michael Bulls, Chairman.

Members in attendance: Fr. Terry, Deacon John Burke, David Jones, Vice-Chair, Joanne Mauro, Secretary, Randy Collins, Sharon Pruitt.

Building Committee Members: Steve Matthews; Finance Committee Members: David Boring; Maintenance Committee – Ray Shapland; Heavenly Dusters – Eva Koscher; Web Site – Linda Collins; Welcoming Committee – Jerry Matthews, Music Director - Wendy Oesterle

OPENING PRAYER

STANDING AGENDA ITEMS

Minutes:

- Feb 2010 Council Meeting minutes approved.

General Information and Announcements:

- Youth Group has a website on Gmail. There is a link from our site. Fr. Terry will get with Pam about any Archdiocese guidelines for a website. Fr. will get a copy of the guidelines for the Council and Pam.

OLD BUSINESS

Rectory:

- Michael Bulls introduces Fred Hayes who would like to talk about a Rectory. Fred states he will discuss this next month.

Signs:

- David Jones discussed highway signs. There have been some routing issues with the person David Boring was working with. David will pursue getting a local person to make this sign. David and Michael will also look at getting the yard signs made.
- Question came up about the type of church hwy signs visible on easements as you drive into Toccoa. Ray Shapland says the state has to give permission to put up a sign on the easement.

Headstone:

- Fr. Terry discussed the headstone for the unborn or Aborted children. St. Mary's is working with a company out of Elberton. This company will charge \$1,600 for the stone. Delivery and placement to cost additional. David Jones and Michael present info from another company in Elberton, who will charge \$160.00 for the stone. Discussion about the size, type of granite (Blue Ridge) and wording ensued. Decision to include the words from Pope John Paul and more closely resemble the stone, in size and design) that St. Mary's has decided on. Michael Bulls/David Jones will get a quote for the new size and wording from the second company. A standing stone, sized approximately 3' 10" x 0' 6" x 2' 4".
- Michael and Steve will work on deliver and placement when a stone is ordered. Fr. Terry states that if Michael gets a new quote from the second vendor within the price

range – (\$500 from a donor) – then Michael should go ahead and order the stone discussed.

Use of Facility Policy:

- Michael states that the current weight loss class has a couple more weeks. He and Fr. Terry are working on the Use of Facilities Policy. Fr. Terry states he has learned that anyone providing a service will need Liability coverage. David Boring states that the Archdiocese offers a Rider policy.

Calendar / Scheduling Policy:

- Michael states he is working with Linda Collins on loading a calendar on our website. Once it is loaded, Linda states that she and Karen should work on this together. This will help the scheduling effort also.
- Wendy Oesterle states that we also need a scheduling policy. Fr. Terry states that Parish Ministries will have a responsibility to keep the schedule up to date.
- All scheduling will have to be approved through Karen and/or Fr. Terry. Discussion of an approval process for scheduling.

Parish Directory:

- Karen presented info on Life Touch Photographers. The scheduling has gone well. Karen needs a more volunteers. At least 50% of Parishioners have signed up. Those who do not get photos taken will have their information in the directory also. Decision to identify the Priest, Deacons, Curt, Church Secretary, CCD Director, Web Site Director and other paid staff on a separate page.

Ministry Fair:

- Josie Perez was not available to discuss. We will receive an update next month.

Wine & Cheese Welcome Event:

- This is on the agenda for **29 April**. 7pm. **NEW DATE!**
- Welcoming Committee is in charge.
- For new adult members.
- Important to do this as away of meeting-greeting new members.
- Jerry will discuss with Ladies Guild.
- Jerry recommends that invitations be sent to all new parishioners.
- Ministry Leaders should also attend.

Audio Issues:

- David Boring states that he thinks the issue is fixed. Needs some foam.
- Deacon John states he has the foam and will get this to David Boring.

Wedding Coordinator:

- Fr. Terry will hold a meeting on Saturday, 27 March. He asks Music Director to attend also. Both interested persons will be asked to attend.
- The Wedding Coordinators will have to put together a Wedding Booklet.

St. Vincent de Paul Society:

- Michael states we have been approached with an offer of help to begin a St. Vincent de Paul's Conference.

- Fred Hayes offers input that other St. Vincent Societies will offer “seed” money. He also would like to meet with a few persons to discuss next steps.
- This will be a labor-intensive volunteer-managed activity.
- Michael, Chris Bulls, Steve Matthews, David Boring and Joanne Mauro are interested in meeting with Fred. A message will be placed in the Bulletin seeking interested persons when we have more information.

Mailbox

- Karen will ask the Post Office about placing a mailbox.

FINANCE & BUILDING

Maintenance:

- Ray Shapland states that the key to open the Firebox is not with the Harrisburg FD, but is with the Jefferson FD.
- The Fire Marshall needs the floor plan.
- The Fire Dept. also requires that the room evacuation plans need to be hung.
- Will be putting a kick-down on the Library door.
- A fire drill needs to be conducted.
- Ray will get quotes for a lawn maintenance plan needs to be developed.
- Ray states that any re-paving needs to be done before the curbing and repainting.
- Additional parking spaces are needed. David Boring will talk with Michael.
- Ray will talk with Reliance Heating and Air about maintenance of systems. POC is Phil Dooley – 770-483-8350.
- Balcony door lock needs to be replaced. POC is Stan at American Door Hardware
- All the tile needs to be grouted, as soon as possible.

State St. Property:

- Michael reports that changing zoning on property will raise the taxes. Will call George again for an appraisal. Will report next month on cost.
- The appraisal will include a confirmation of acreage.

Pavers:

- Steve Matthews reports the pavers we have are not the kind we need.
- Steve presented a new brick for \$19.00 from a company in Miami. Includes epoxy.
- David Boring presented a quote from the company we purchased the other bricks from, in Duluth. They can be sandblasted or laser etched. \$17.00 – don’t know if it includes epoxy. Price to purchase bricks will be \$100. each or 3 for \$250.

Finance:

- No report. Will be meeting soon.
- Committee will be seeking input from Ministries about any required/desired purchases.
- Michael will develop a form for the Ministries to complete as a first step towards submitting a request to be submitted for budgeting.

NEW BUSINESS

Yard Sale:

- Jerry Matthews announces there will be a yard sale on April 16th. No other info given.

Church Cleaning:

- Deacon John reports that the classrooms are in need of cleaning after each Mass.
- Eva Koscher reports that the Heavenly Dusters have asked the CCD Director to have the students/teachers clean up the classrooms after use.
- Linda Collins states that the Dusters are considering having additional cleanings in the evenings, so that different people can volunteer.
- Michael asks the Heavenly Dusters to discuss and get back to the Council.
- Michael and David Boring both have quotes for additional cleaning that would be impossible for the Heavenly Cleaners to do, windows, etc... One quote is a once a month deep cleaning for \$500.00. There are 35 windows that can be cleaned for \$350.00 inside and out.

Council Elections:

- Michael discussed the Parish Council timeline. Announcement that we are seeking nominations will be made to parish at Saturday and Sunday Masses May 8 & 9. Nominations are open from May 8 through the 23rd. The Council Elections Committee, Randy Collins, Josie Perez and Michael, will begin reviewing nominations on the 23rd of May and make a determination through an interview process of who will be presented as a nomination. Ballots will be passed out to parishioners. The ballots will include a photo and brief Bio. The Elections will be held on June 26 and 27.
- If either Randy or Josie choose to run again, Constitution Committee members will be asked to take their place on the Council Elections Committee.

Church Secretary Volunteer Help:

- Father states that the Auditor will be stating that the book-keeper should not be the one posting collections and that the book-keeper should not have access to the safe.
- David Boring states that the Finance Council has recommended that someone be trained to do the Secretary's job.
- Question about whether it would be a good time to change the day we count. At this time, due to Fr. Terry's schedule, this may not be possible.
- Michael offers an additional computer.
- Michael asks us all to start thinking of people who could volunteer to help.

OTHER BUSINESS

- Karen Derochers has a person interested in a "get-together" for the middle school aged children. She will talk with her.
- David Boring asks about an additional Mass on Sunday, even if we have to hire an additional priest. Fr. Terry states that an early Mass or a Mass at 10 to 11:30 would be the options.
- Fr. Terry also states that moving CCD will solve most of the over-crowding problems and he is considering a move of CCD for the Fall. Saturday evening Mass is not full.
- Randy Collins asks about another Capital Campaign. David Boring states that the committee is ready, but we need to hold a Finance Committee meeting first.

CLOSING PRAYER

Meeting adjourned 8:55pm.

NEXT MEETING: 6:30 April 19