

St. Catherine Laboure Catholic Church Parish Council Meeting

May 12th, 2011

Parish Council Monthly Meeting Called to order by David Jones, Chairman. Members in attendance: Fr. Terry, Deacon John Burke, Deacon Curt, Mark Oesterle, Chris Fox, Josie Perez, Joanne Mauro, Sharon Pruitt

Building Committee: Steve Matthews
Welcoming Committee: Jeri Matthews

Finance Committee: David Boring
St. Vincent de Paul: Martha Bart

OPENING PRAYER

STANDING AGENDA ITEMS

Minutes:

- April 2011 Council Work Session minutes approved.

General Information and Announcements:

- David Jones asks that we keep those members of our parish who are sick or recovering in our prayers.
- Yard Sale earned over \$2000.00. Many thanks to all the volunteers who helped.
- First Communion was very well done. Many thanks to Angie and all the teachers.
- Fr. Terry's Installation will be May 29th.
- Ray Shapland reports that the clean-up went well. The area looks a lot better.

OLD BUSINESS

Building Committee/Maintenance:

Ray's Position:

- We are looking for someone to help take over some of the responsibilities that Ray now has.
- David Boring asks if anyone has someone they can recommend.
- Some recent jobs that Ray has been involved with: doorstops; sprinkler systems; tp holders; vibrations of the glass in cry room; replace light bulbs; opening the church to allow repairmen to enter; arrange for repairmen on items needing professional repairs.
- Ray recommends Robby Barnett. Maybe Bill Hilton as a volunteer.
- David Jones recommends the person who did our filter replacements.
- Deacon John recommends we put together a list of expectations or contract.
- David Jones asks Ray to write up a bulleted list of expectations and present to him.

Elrod Street:

➤ Answering Machine:

- ❖ Security will dispatch the police if the security system goes off and no one answers the phone. The Sheriff's Dept. will start charging.
- ❖ David Boring is called after the police have been called. We suggest that David be the first call by the alarm company.
- ❖ David asks that the security company be called and this change be made.
- ❖ There are phones in the kitchen and library. Someone needs to answer the phone if there is a chance that the security system has alarmed. There is concern that the phones are not ringing at all or enough times.
- ❖ The phone answering machine may need to be changed to allow for the phone to ring more times before going to the machine.
- ❖ Wendy recommends we create a check-off list for procedures to open/close the church and how to respond if the alarm code goes off. Deacon John states that this could be sent to everyone who has a key.

State Street: No report.

Woods Bridge:

- David Jones recommends we let the bulletin request for a lawn mower run for a couple more weeks. Then next month make a decision about whether or not we need to purchase one.
- Ray will check and see who is cutting the grass while Steve and Jerry are gone. Joe Martin recommended someone.

Signs:

- Vision hazard test was done by Ray and David Jones. The entrance sign is expected to be placed by end of May.
- If any objections are made when we place the 2 signs, (one coming and one going on Hwy 15), we need to get on the Commissioner's Board meeting agenda.

St. Vincent de Paul:

- Martha Bart reports that in May alone we have closed 7 cases and have expended \$1500.
- Collections have been down in the last couple of months.
- Martha presented a newsletter that she would like to start putting out each month as an insert in the bulletin.
- Joanne reports that the Plant Sale raised over \$450 after all costs were reimbursed. Plan is to make this an annual event.

Lawn Care Contract:

- Mark Oesterle presents 5 bids.
- The lowest bidder was the Eden Company. They have lots of good references including Denise Boring.
- Mark asks for approval of Eden Company as the winning bid.
- Motion made and approved to award the contract to Eden Company.

Parking Lot Repair:

- Ray has 4 bids. A Gainesville company, Stan Kesler, is the low bidder.
- Motion made and carried to award the bid to Stan Kesler company.

Youth Camp:

- 6 – 10 June.
- Wendy reports that registration is half-way through. Numbers right now are underwhelming. She would like 20 youth at least.
- She has advertised in the newspaper and the bulletin.
- She asks if she can make an appeal after Mass on Sunday.

Facility Use Policy:

- Michael Bulls was not present.

Finance Committee Report:

- David Boring has received 4 bids on the pavers. We have sold about 150 of the 1500 bricks we have.

NEW BUSINESS:

Council Elections:

- Process will be similar to last year. Announcements will be this Saturday and Sunday. Nominating ballot box will be in the Narthex. Ballots will be given to Parishioners in bulletins and handed at the door. Installation will be July 10th and new member first council meeting will be July 14.

Ministry Fair:

- Fr. Terry recommends this be held in October.

Sound System

- Wendy introduced Robert Scott. He has much experience with sound system.
- He believes we have several issues with the current system and will help us reconfigure what is not correct and try to fix it.
- Deacon John offers to work with Robert whenever he is available.
- David B. states that we interviewed 5 companies and the one we chose seemed to be the best qualified.
- David Boring recommends that Robert meet with the installer before he begins any changes.
- Robert agreed to meet/speak with the installer.

New Seminarian

- Sharon Pruitt states that we need a place for this person to stay.
- Josie Perez offers her home.

Secretary's Salary

- Sharon Pruitt recommends we re-visit this issue next month.

CLOSING PRAYER

Meeting adjourned.

NEXT MEETING: 6:30pm. Date To Be Determined

TASK LIST:

David Jones

- Place the entrance sign. (With Ray).

Ray Shapland

- David Jones asks Ray to write up a bulleted list of expectations and present to him.
- Notify Eden Company of the awarding of the lawn contract.
- Notify Stan Kesler, of the awarding of the parking lot contract.
- Place the entrance sign. (With David J.)
- Ray will check and see who is cutting the grass while Steve and Jerry are gone.

Karen Derochers

- David Boring asks that the security company be called and he be the first call made by the security company when the alarm goes off and not the police.
- The phone answering machine may need to be changed to allow for the phone to ring more times before going to the machine.

Wendy Oesterle

- Determine any progress with Robert meeting/speaking with the sound system installer.

Unassigned:

- Wendy recommends we create a check-off list for procedures to open/close the church and how to respond if the alarm code goes off. Deacon John states that this could be sent to everyone who has a key.