

## **St. Catherine Laboure Catholic Church Parish Council Meeting**

November 12, 2009

Parish Council Monthly Meeting Called to order by Michael Bulls, Chairman.

Members in attendance: Fr. Terry, Deacon John Burke, David Jones, Vice-Chair, Joanne Mauro, Secretary, Randy Collins, Sharon Pruitt, Josie Perez

Building Committee Members: Steve Matthews

Finance Committee Members: David Boring

Decorating Committee- Cynthia Newbury, Ladies Guild- Chris Bulls

### **OPENING PRAYER**

### **STANDING AGENDA ITEMS**

Next Council Meeting – Monday, December 14<sup>th</sup>

#### **Minutes:**

\*\* Motion made and seconded to approve and sign off on Oct. 8th, 2009 Council Meeting. Will be posted on bulletin board and on web.

#### **General Information and Announcements:**

\*\*Michael Bulls states that Jackson County ROTC will host a flag-raising ceremony at 10:15 on Sunday. Patriotic music will be played from the church.

\*\*Reception to honor Deacon John will take place after Mass this Sunday.

\*\*Fr. Foley's 32<sup>nd</sup> Anniversary is coming up on November 23<sup>rd</sup>. Josie Perez and Jerry Matthews will do something for Fr. Foley.

\*\*We have in excess of 50 new families in the Parish.

### **OLD BUSINESS**

#### **Bulletin Boards:**

\*\*We do not have a Parish Council bulletin board yet.

\*\*Steve Matthews is still looking for matching bulletin boards to match the one we already have hanging.

\*\*Chris Bulls asks about a Ladies Guild Bulletin Board – 3x3 or 3x4. They would like to put a cork board in the hallway by the kitchen. It would be used for casual notices for one another. The Ladies Guild will pay for it. Michael asks for any objections and none were raised. Michael mentions that the CCD also wanted a bulletin board. Chris offers to purchase two so that they match. No objections were raised.

#### **Signs:**

\*\*David Boring is working on the wood rack to hang outside Karen's office – Registration and other forms will go in there.

\*\*Door plaques – Denise Boring is working on these.

\*\*Decorating Committee, Betty Martin, is working on priests pictures.

- \*\*David Boring states the form for the church sign has been painted and will be hung before Dedication.
- \*\*We have 75 feet of space to put up a sign on the main road. We don't necessarily need power to it right now.
- \*\*Cynthia asks is we could approach Mr. Sims about leasing a little area next to the road.
- \*\*Either way we need the County's approval to put up a sign.
- \*\*The sign we are putting up at the inner entrance area cost approximately \$3000. We don't need that much of a sign on the road.
- \*\*Steve will look into putting up a sign – the county statues and Mr. Sims and estimates it will cost approximately \$500.00
- \*\*The Evacuation Plans have been made. Michael Bulls will give the plans to the Decorating Committee who will get frames for them. Michael offers to hang them on the inside by the doors of each room.

### **Easels:**

- \*\*Cynthia states that we have been using borrowed easels and we need to purchase our own if we decide to keep using them.
- \*\*Motion made and seconded to approve expenditure of up to \$75.00 each for two easels.

### **Ministries:**

- \*\*Deacon John has chosen Captains for Ushers, Eucharistic Ministers and Lectors. These Captains will take over the scheduling on Dec. 1. Linda Collins has agreed to help by making a master schedule, placing the schedule on the web and make copies to hand out. Susan Quinn is the Captain of the 15 Servers; Chris Fox is Captain of 27 Eucharistic Ministers; M. Oesterle is the Captain of the 15 Lectors; John Perkarske is the Captain of the 16 Ushers. Captains serve for one year. Question was raised on how the Captains will coordinate schedules with each other.
- \*\*Deacon John offers to assist with the Ministry Fair, which will focus on all "Time and Talents."

### **Yard Sale:**

- \*\*Jerry reports that \$3200 was made. Since then additional people in need have been served by items that were left over.

### **Advertising:**

- \*\*Betty Martin states it will cost \$60.00 for a year to be inserted in the local papers. We will vote on this next month.
- \*\*Michael asks if Betty can get a once a month price.
- \*\*David Jones asks about getting larger, more costly ads in during Easter and Christmas only.
- \*\*Cynthia asks if we could have cards with a simple map drawn up to hand out. It's hard to tell people where we are.
- \*\*Chris Bulls states that we need to hand out advertising at our events – Art in the Park; Yard Sales; etc...

### **Knights of Columbus:**

- \*\*Fr. Terry, Deacon John, and John Riley are talking with the Toccoa Council.
- \*\*A membership drive will be in late Spring.
- \*\*The Knights will be present at the Dedication and possibly at Christmas.
- \*\*The Knights usually will take on a project for the church and possibly a blood drive in the new year.
- \*\*Fr. Terry states that it will be a Round Table as long as we are affiliated with St. Mary's.
- \*\*Randy Collins states that the Knights will be very restrictive and could we also look at having a men's club?

### **RCIA and CCD**

- \*\*Sharon Pruitt has checked with the schools and proposes that we do not take on the responsibility of providing medication to children.
- \*\*A First Aid Kit has been purchased
- \*\*Angie will be asked to include on the registration forms a place for parents to list any medical concerns the CCD teacher needs to be aware of.
- \*\*AED – no report.
- \*\*Once Evacuation Plans are hung, the CCD teachers will be responsible for any evacuating.
- \*\*CCD teachers have asked about window treatments. Cynthia states that spring loaded panels will be hung.
- \*\*Up to 18 youth aged 9 to 16 will be in special CCD classes preparing them for the Sacraments.

### **Dedication:**

- \*\*Dec 6<sup>th</sup> 12:30
- \*\*Ladies Guild has budget numbers to use. Planning on 250 people. Seating will be limited. Will need help setting-up on Saturday and breaking down.
- \*\*Fr. Terry and Deacon John are working on the Schema.
- \*\*Invitations were mailed.
- \*\*Fr. will work with Karen and Denise on a program to include readings, music and order of service.

### **Wells Petras:**

- \*\*He has not given Karen a copy of his insurance yet.
- \*\*We haven't heard from the Archdiocese about his working in the church.

### **Ladies Guild:**

- \*\*Jefferson Bazaar brought in \$1000.00. Many thanks to Betty Martin.

### **FINANCE & BUILDING**

- \*\*Lawn Maintenance – decision to let it go for the winter and take bids in the spring, (March). David Boring
- \*\*Punch List Items – Steve Matthews. One of the main doors slams when it shuts – it has been adjusted.

- \*\*We have been told we have to put a fence around the pond. It has to be black, 5 ft tall and locked. It will have to be done before the job “closes.”
- \*\*The job also won’t close due to a portico that may or may not be built. We estimated \$10,000 for this project, but it will cost closer to \$30,000. Also the County has raised concerns.
- \*\*Steve recommends the Council vote on whether or not we want the portico.
- \*\*Steve will provide to the Council the details of the portico. This issue will go on next month’s agenda.
- \*\*Steve is meeting with someone on Monday to discuss how to absorb sound in the Narthex.
- \*\*Brick pavers have been found at a cost of \$12.50 per brick. We have room for 250 pavers per block, 6 blocks. Labor will be involved in placing the bricks. A discussion will be held at a future date to determine the cost of the pavers. Pavers should be, “In Memory of....”
- \*\*Crosses are being made to place on the building for the Dedication. 4 crosses for North, South, East, West walls of the building. These crosses should have candle holders built in and the candles will be lit on anniversary of Dedication and can also be lit on Holy Days. Dave Boring will make them out of wood.
- \*\*Motion made and carried to authorize spending approximately \$1000.00 for additional curbing.
- \*\*There are no air vents in the Cry Room so it gets very hot in there. The Ushers need to monitor the room.

**Key Distribution:**

- \*\*Deacon John would like Kurt to have a key.
- \*\*Karen has a list of who has which key.
- \*\*Michael will help Karen to sort out who has the correct key. (Some C keys were given out because B keys weren’t working).
- \*\*Michael asks if a set of Usher keys could be set aside.

**State St. Property:**

- \*\*Michael asks if the property can continue to be used as we are using it now – as a service point for families in need who have approached the church or other churches in our area. We currently have left it set-up as it was for the yard sale.
- \*\*Chris mentions we may be able to re-zone as OCR – Office, Commercial or Residential. She will continue looking into this.
- \*\*Appraisal for State St. property. David Ball from Gainesville. Estimates cost of appraisal between \$800-\$1200. for the Archdiocese. An appraisal suitable for a bank will cost near \$2500. We have previously approved \$2000. for an appraisal. Michael Bulls will contact this appraiser to go ahead and appraise for the Archdiocese.
- \*\*Michael will ask the appraiser he is working with if an OCR zoning would help with selling the property.
- \*\*Michael states the appraiser will look into the discrepancy of the size of the lot – it is listed as 2 acres.
- \*\*Michael mentions that if we do decide to keep this property, we could easily work it into outreach projects.

### **Woodbridge Property Maintenance:**

\*\*Water has not been turned on in 2 years.

\*\*This will come off the agenda until the first of the year

### **NEW BUSINESS**

#### **Wish List:**

\*\*Deacon John has a Wish List of things we would like to have in the Church.

#### **Special Collections and Outreach Ministries**

\*\*We have a small plan in effect – food bank, directing people to services.

\*\*Fr. Terry states that we have had a policy of giving \$50.00 per need. Fr. is changing this and will implement a special collection and when that money is used, then we are out of funds.

\*\*Collections are 1<sup>st</sup> Sunday – Building Fund; 2<sup>nd</sup> Sunday – Outreach

\*\*Decision to do a food drive and the food will be delivered to the Food Bank. Karen will put it in the bulletin. Michael will provide boxes and decorating paper.

\*\*Fr. will make a decision of when to start this collection.

#### **Audio Issues:**

\*\*Dave Boring states that one of the mics has a buzz in it. He has called the audio person and will meet with him.

\*\*The music department will assign someone to take care of the audio.

\*\*Cry Room sound was turned off.

### **OTHER BUSINESS**

### **CLOSING PRAYER**

Meeting adjourned 9:05pm.