

## **St. Catherine Laboure Catholic Church Parish Council Meeting**

Jan 14, 2010

Parish Council Monthly Meeting Called to order by Michael Bulls, Chairman.  
Members in attendance: Fr. Terry, Deacon John Burke, David Jones, Vice-Chair,  
Joanne Mauro, Secretary, Randy Collins, Sharon Pruitt, Josie Perez  
Decorating Committee- Cynthia Newbury,  
Building Committee – David Boring; Steve Matthews

### **OPENING PRAYER**

### **STANDING AGENDA ITEMS**

- Next Council Meeting – February 11.

#### **Minutes:**

- Sign off on December minutes with these corrections 1).Outreach Money from Candle Stands has not started with the initial \$70.00 received from these stands. Future monies received from candle stands will go to Outreach. 2). Listing price of property on Woods Bridge is \$190K.
- December Minutes approved by all. Will be posted in church and on web.

#### **General Information and Announcements:**

- Deacon John states that there are over 100 new registered families now.
- Father Terry states we will leave the Sick List as it is for now. Asks that if anyone knows of names that need to be removed or placed on to give that information to Karen. Will revisit this issue after Easter.
- Michael thanks Joe Martin for furnishing two First Aid Kits, located in the Kitchen.
- Pam Lister passed around the photo of the chest she has offered for the Food Bank collections. Cynthia will discuss this further with Pam and a decision will be made on whether or not to use this chest.

### **OLD BUSINESS**

#### **Bulletin Boards:**

- Ladies Guild have purchased a total of 4 bulletin boards: one for CCD, one for Ladies Guild, one for Services and one for Council. Michael will put these up on the left side of the hallway.
- Cynthia will talk with Denise Boring about the benches in the storage room for a decision about what will be done with them.
- Betty Martin has additional frames for use for Sister Catherine and Bishop Zarama. Cynthia has a photo of Sister Catherine and will take it to a developer to see if it can be sharpened.
- Pam Lister is working on a photo of Dale Lister.

### **Volunteers**

- After checking methods employed by other churches, we would like to identify someone to manage the capture of a list of generic volunteers. Jerry Matthews will lead this effort working with the Time and Talent – Ministry Fair event in early spring, April. The “sign-up” should include a space for individuals to identify their area of interest. Father reminds us that the important thing is that those who sign-up not be left hanging.
- Deacon John is looking for male sponsors for Catechumens.

### **Signs:**

- Cynthia looked in a catalog that has signs. The cost was too high. David Boring volunteered to create an Office/Entrance sign.
- Door plaques – Michael and Steve will work on putting these signs up on Thursday, 21 January.
- Steve recommends we put up a sign off the main road that says “St. Catherine Laboure Catholic Church”, sized 2x3 or 3x5 or so. David will look into prices for a routed sign.

### **Advertising:**

- Address in the Main St. News – Cynthia will ask Betty Martin to check on this.
- Carried over from Dec. Meeting: (Betty Martin is not present) Betty Martin states that our ad is not being included in Banks County papers. She has spoken with someone at the paper and they are looking into the reason.
- Chris Bulls has put together a card with line-drawing map. Request that the cards be made a little bigger.
- The address has not been changed in the Windstream yellow pages but has been changed in the white pages. This will go back on the agenda. Betty Martin is the current person in charge of all address changes. Michael will talk to Betty to see if she wants to continue and become the official person in charge of advertising. We need a policy on how much we spend and what kind of advertising we do.

### **RCIA and CCD**

- David Jones will talk with Doreen about the spring-loaded rods and curtains for the CCD classes.
- A CCD email address will be created and put in the bulletin.

### **Locking Mailbox at the Church**

- David Boring states there may be confusion from the post office about the difference between Elrod Ave. and Elrod Dr.
- David will take the lead on this.

### **Woman of the Year / Youth of the Year**

- The Woman of the Year selection will be advertised before the event. The event for 2010 will be conducted in its entirety at the annual Cookie Swap.

- Jerry Matthews states that the Parish Council is involved in these events at other parishes.
- Fr. Terry stated that this nomination should involve the Ladies Guild at least as far as submitting their nomination to the Council.
- Pam Lister reads from a notice from the Archdiocese that the Youth Director and Youth Ministers should select the outstanding youth of the parish.
- There is no youth selected for this year. Pam will get together with Fr. Terry next year before the selection period ends.

### **Using Space in the Church for Community Classes**

- Michael will work with Fr. Terry on a policy for this, using the current weight loss class as an example.
- David Boring states that liability issues are still a concern and we may want to be a Binder on any policy, especially that of Wells Petras. Fr. Terry will look into this.
- 18 people attended tonight's weight loss class.
- Karen states that the weight loss instructor has a copy of her credentials and will present them. Also the instructor has each participant sign a waiver.
- Randy Collins states that the wording of the advertising is concerning. Part of the new policy will include the stipulation that advertising must be cleared by the church.
- Michael states that we need to continue outreach through this type venue and others.

### **Wells Petras:**

- Karen is in receipt of all required paperwork for Wells.
- We need to know where Deacon John is in his plans to work with Mr. Petras on the Bereavement Committee.

### **FINANCE & BUILDING**

- There was a leak that froze over the last week or so. David Boring states this is condensation water from the air conditioning. There is a trap-primer that must have water in it. This did not freeze but a p-trap that the trap primer runs into did freeze. David is looking into whether or not we need to run this during the times of the year when we are not using air. Also – there are two structural cracks along the ceiling. The decision for now is to watch them and make sure they do not get worse.
- David also mentions the extreme short life span of the lights in the front entrance. Indication there may be an issue there.
- Steve Matthews states that the curbing job is still waiting on good weather, heat is on at the State St. property.
- Michael will check with Tyna about the swing set.
- Decision made to continue the pest control and garbage service at the State St. property.
- The Cry Room temperature has to be controlled by the thermostat near the entrance to the sanctuary.

- Michael Bulls asks can the thermostats be automatic. David Boring does not have an answer yet.
- Michael is still working on getting a State St. property appraisal and the rezoning issue.
- David Boring recommends we hire someone to manage the routine maintenance of all properties. We need to determine how much time and what type of maintenance we may need, ie: lightbulbs, thermostats, etc... Michael Bulls recommends that the Building Committee meet before the next Council meeting and develop a job description and maintenance plan. Cynthia suggests that Ray Shapland is consulted also, at least on the State St. property.
- David Boring gave a financial report. Phase One just closed. Fr. Terry is talking about beginning Phase Three.

#### **Audio Issues:**

- The microphones are not multi-directional. They were turned the wrong way and resulted in the guitars drowning out the voices last week.
- There is still an issue with the ambo microphone.
- The music department has not assigned someone to take care of the audio. Each weekend the sound settings have to be readjusted.

#### **New Business:**

- Karen mentions the possible Parish Directory – possibly working with Olan Mills. If we decide to do this and have it ready by the end of the school year, we will need to start photos by mid-March.
- Michael asks Karen to send out information she has on the possible vendors for a parish directory. We will discuss this at the next Council meeting.
- Sharon Pruitt asks about CHRP. Do we want to do one this year? David Boring recommends taking CHRP to a new place, the original concept of CHRP was to move it to a new place each year. Sharon states that we are a fairly “new” church based on the number of parishioners. Sharon will take the lead on this.

#### **➤ CLOSING PRAYER**

- Meeting adjourned 9:20pm.